

**MINUTES OF THE JOINT MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES AND THE
FAIRPLAY SANITATION DISTRICT BOARD OF DIRECTORS
December 7, 2015**

CALL TO ORDER JOINT MEETING OF THE BOARD OF TRUSTEES AND THE FAIRPLAY SANITATION DISTRICT BOARD OF DIRECTORS

The joint meeting of the Board of Trustees for the Town of Fairplay and the Fairplay Sanitation District Board of Directors was called to order at 6:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Gabby Lane and Sanitation District Vice President Sage Greising. Mayor Lane proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge, Frank Just and Ray Douglas. Trustee Eve Stapp was absent. Sanitation District members present were Sage Greising, Pat Pocius and Dale Fitting. District President Faye Rovira and Board Member Jeni Friedrich were absent. Also in attendance were Town Attorney Lee Phillips, Town Administrator/ Clerk Tina Darrah, Public Works Director Jason Morrison, Town Treasurer Kim Wittbrodt, Deputy Town Clerk Claudia Werner, Town Planner Ron Newman and Consultant Davis Farrar.

AGENDA ADOPTION

Town of Fairplay Motion #1 by Trustee Douglas, seconded by Trustee Just, that the agenda be adopted as presented. Motion carried unanimously. (Trustee Stapp was absent.)

Fairplay Sanitation District Motion #1 by District Vice President Greising, seconded by Board Member Fitting, that the agenda be adopted as presented. Motion carried unanimously. (District President Rovira and Board Member Friedrich were absent.)

CONSENT AGENDA (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

- A. **APPROVAL OF MINUTES** – November 16, 2015
- B. **APPROVAL OF EXPENDITURES** – Approval of bills of various Town Funds in the amount of \$95,494.49.
- C. Should the Board Approve a Request for Renewal of a 3.2 Beer License as applied for by Fairplay Markets LLC, dba Prather's Market, located at 301 U S Hwy 285?

Town of Fairplay Motion #2 by Trustee Dodge, seconded by Trustee Douglas, that the consent agenda be adopted as presented. A roll call vote was taken: Dodge – yes, Lane – yes, Douglas – yes, Just – yes. Motion carried unanimously. (Trustee Stapp was absent.)

CITIZEN COMMENTS

No citizen comments offered.

PUBLIC HEARINGS – FAIRPLAY SANITATION DISTRICT

Continued – Amended 2015 Budget and Proposed 2016 Budget

The public hearing was re-opened at 6:05 p.m. by District Vice President Greising.

District Vice President Greising asked if anyone in the audience had questions or concerns regarding the Fairplay Sanitation District Amended 2015 and Proposed 2016 Budgets and there was no response from the public.

Members of the public in attendance were, Greg Winkler, Duane Thompson, Nancy Stimson and Rochelle Polling.

The public hearing on the Fairplay Sanitation District Amended 2015 and Proposed 2016 Budgets was closed at 6:06 p.m. by District Vice President Greising.

- A. Should the Fairplay Sanitation District Board of Directors Approve Adoption of Resolution No. 1, series of 2015, entitled, "A RESOLUTION OF THE BOARD OF DIRECTORS FOR THE FAIRPLAY SANITATION DISTRICT, SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING AN AMENDED 2015 BUDGET FOR THE FAIRPLAY SANITATION DISTRICT."?

Fairplay Sanitation District Motion #2 by District Vice President Greising, seconded by Board Member Fitting, that the District Board of Directors Approve Adoption of Resolution No. 1, series of 2015, entitled, "A RESOLUTION OF THE

BOARD OF DIRECTORS FOR THE FAIRPLAY SANITATION DISTRICT, SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING AN AMENDED 2015 BUDGET FOR THE FAIRPLAY SANITATION DISTRICT.” A roll call vote was taken: Greising – yes, Pocius – yes, Fitting – yes. Motion carried unanimously. (District President Rovira and Board Member Friedrich were absent.)

- B.** Should the Fairplay Sanitation District Board of Directors Approve Adoption of Resolution No. 2, series of 2015, entitled, “A RESOLUTION OF THE BOARD OF DIRECTORS FOR THE FAIRPLAY SANITATION DISTRICT, APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE FAIRPLAY SANITATION DISTRICT, FOR THE AMENDED 2015 BUDGET.”?

Fairplay Sanitation District Motion #3 by District Vice President Greising, seconded by Board Member Fitting, that the District Board of Directors Approve Adoption of Resolution No. 2, series of 2015, entitled, “A RESOLUTION OF THE BOARD OF DIRECTORS FOR THE FAIRPLAY SANITATION DISTRICT, APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE FAIRPLAY SANITATION DISTRICT, FOR THE AMENDED 2015 BUDGET.” A roll call vote was taken: Greising – yes, Pocius – yes, Fitting – yes. Motion carried unanimously. (District President Rovira and Board Member Friedrich were absent.)

- C.** Should the Fairplay Sanitation District Board of Directors Approve Adoption of Resolution No. 3, series of 2015, entitled, “A RESOLUTION OF THE BOARD OF DIRECTORS FOR THE FAIRPLAY SANITATION DISTRICT, SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE FAIRPLAY SANITATION DISTRICT, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2016 AND ENDING ON THE LAST DAY OF DECEMBER 2016.”?

Fairplay Sanitation District Motion #4 by District Vice President Greising, seconded by Board Member Fitting, that the District Board of Directors Approve Adoption of Resolution No. 3, series of 2015, entitled, “A RESOLUTION OF THE BOARD OF DIRECTORS FOR THE FAIRPLAY SANITATION DISTRICT, SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE FAIRPLAY SANITATION DISTRICT, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2016 AND ENDING ON THE LAST DAY OF DECEMBER 2016.” A roll call vote was taken: Greising – yes, Pocius – yes, Fitting – yes. Motion carried unanimously. (District President Rovira and Board Member Friedrich were absent.)

- D.** Should the Fairplay Sanitation District Board of Directors Approve Adoption of Resolution No. 4, series of 2015, entitled, “A RESOLUTION OF THE BOARD OF DIRECTORS FOR THE FAIRPLAY SANITATION DISTRICT, LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2015 TO HELP DEFRAY THE COST OF GOVERNMENT FOR THE FAIRPLAY SANITATION DISTRICT, FOR THE 2016 BUDGET YEAR.”?

Fairplay Sanitation District Motion #5 by District Vice President Greising, seconded by Board Member Fitting, that the District Board of Directors Approve Adoption of Resolution No. 4, series of 2015, entitled, “A RESOLUTION OF THE BOARD OF DIRECTORS FOR THE FAIRPLAY SANITATION DISTRICT, LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2015 TO HELP DEFRAY THE COST OF GOVERNMENT FOR THE FAIRPLAY SANITATION DISTRICT, FOR THE 2016 BUDGET YEAR.” A roll call vote was taken: Greising – yes, Pocius – yes, Fitting – yes. Motion carried unanimously. (District President Rovira and Board Member Friedrich were absent.)

- E.** Should the Fairplay Sanitation District Board of Directors Approve Adoption of Resolution No. 5, series of 2015, entitled, “A RESOLUTION OF THE BOARD OF DIRECTORS FOR THE FAIRPLAY SANITATION DISTRICT, APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE FAIRPLAY SANITATION DISTRICT FOR THE 2016 BUDGET YEAR.”?

Fairplay Sanitation District Motion #6 by District Vice President Greising, seconded by Board Member Fitting, that the District Board of Directors Approve Adoption of Resolution No. 5, series of 2015, entitled, “A RESOLUTION OF THE BOARD OF DIRECTORS FOR THE FAIRPLAY SANITATION DISTRICT, APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE FAIRPLAY SANITATION DISTRICT FOR THE 2016 BUDGET YEAR.” A roll call vote was taken: Greising – yes, Pocius – yes, Fitting – yes. Motion carried unanimously. (District President Rovira and Board Member Friedrich were absent.)

NEW BUSINESS – FAIRPLAY SANITATION DISTRICT

- A.** Should the Fairplay Sanitation District Board of Directors Approve Adoption of Resolution No. 6, series of 2015, entitled, “A RESOLUTION AUTHORIZING CERTIFICATION OF LIENS ON OUTSTANDING WASTEWATER BILLS.”?

Fairplay Sanitation District Motion #7 by District Vice President Greising, seconded by Board Member Fitting, that the District Board of Directors Approve Adoption of Resolution No. 6, series of 2015, entitled, "A RESOLUTION AUTHORIZING CERTIFICATION OF LIENS ON OUTSTANDING WASTEWATER BILLS." Motion carried unanimously. (District President Rovira and Board Member Friedrich were absent.)

- B.** Should the Fairplay Sanitation District Board of Directors Approve Adoption of Resolution No. 7, series of 2015, entitled, "ELECTION RESOLUTION FOR 2016 REGULAR DISTRICT ELECTION."?

Fairplay Sanitation District Motion #8 by District Vice President Greising, seconded by Board Member Fitting, that the District Board of Directors Approve Adoption of Resolution No. 7, series of 2015, entitled, "ELECTION RESOLUTION FOR 2016 REGULAR DISTRICT ELECTION." Motion carried unanimously. (District President Rovira and Board Member Friedrich were absent.)

- C.** Should the Fairplay Sanitation District Board of Directors Approve Adoption of Resolution No. 8, series of 2015, entitled, "A RESOLUTION ESTABLISHING THE POSTING PLACE FOR MEETINGS OF THE FAIRPLAY SANITATION DISTRICT BOARD OF DIRECTORS."?

Fairplay Sanitation District Motion #9 by District Vice President Greising, seconded by Board Member Fitting, that the District Board of Directors Approve Adoption of Resolution No. 8, series of 2015, entitled, "A RESOLUTION ESTABLISHING THE POSTING PLACE FOR MEETINGS OF THE FAIRPLAY SANITATION DISTRICT BOARD OF DIRECTORS." Motion carried unanimously. (District President Rovira and Board Member Friedrich were absent.)

ADJOURNMENT – FAIRPLAY SANITATION DISTRICT

Fairplay Sanitation District Motion #10 by Board Member Fitting, seconded by Board Member Pocius, that the Fairplay Sanitation District Board of Directors meeting be adjourned at 6:12 p.m. as there was no further business before the Board. Motion carried unanimously. (District President Rovira and Board Member Friedrich were absent.)

PUBLIC HEARINGS – TOWN OF FAIRPLAY

- A.** Continued – Draft Unified Development Code

The public hearing was re-opened at 6:17 p.m. by Mayor Lane.

Mayor Lane asked if anyone in the audience had questions or concerns regarding the Draft Unified Development Code.

Nancy Stimson expressed concerns regarding animal regulations in the UDC. Staff and Mayor Lane stated that animal regulations are covered in Chapter 7 of the Fairplay Municipal Code. Nancy also inquired about provisions for preservation of historic landmarks and buildings in Fairplay. Staff stated that design guidelines were adopted in 2014 and are used by the Town as part of the required Certificate of Appropriateness approval process for properties within the Town Center Overlay District.

Town Administrator/ Clerk Darrah and Consultant Davis Farrar presented the final draft of the UDC document, explained minor changes that had been made since the last meeting and answered Board questions.

Public Hearing closed at 6:34 p.m. by Mayor Lane.

- B.** Continued – Amended 2015 Budget and Proposed 2016 Budget

The public hearing was re-opened at 6:35 p.m. by Mayor Lane.

Mayor Lane asked if anyone in the audience had questions or concerns regarding the Amended 2015 Budget and Proposed 2016 Budget.

There was no public comment.

Public Hearing closed at 6:36 p.m. by Mayor Lane.

- 1.** Should the Board Approve Adoption of Resolution No. 23, series of 2015, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING AN AMENDED 2015 BUDGET FOR THE TOWN OF FAIRPLAY, COLORADO."?

Town of Fairplay Motion #3 by Trustee Just, seconded by Trustee Douglas, to approve adoption of Resolution No. 23, series of 2015, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING AN AMENDED 2015 BUDGET FOR THE TOWN OF FAIRPLAY, COLORADO." A roll call vote was taken: Dodge – yes, Lane – yes, Douglas – yes, Just – yes. Motion carried unanimously. (Trustee Stapp was absent.)

2. Should the Board Approve Adoption of Resolution No. 24, series of 2015, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE TOWN OF FAIRPLAY, COLORADO, FOR THE AMENDED 2015 BUDGET."?

Town of Fairplay Motion #4 by Trustee Douglas, seconded by Trustee Just, to approve adoption of Resolution No. 24, series of 2015, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE TOWN OF FAIRPLAY, COLORADO, FOR THE AMENDED 2015 BUDGET." A roll call vote was taken: Dodge – yes, Lane – yes, Douglas – yes, Just – yes. Motion carried unanimously. (Trustee Stapp was absent.)

3. Should the Board Approve Adoption of Resolution No. 25, series of 2015, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF FAIRPLAY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2016 AND ENDING ON THE LAST DAY OF DECEMBER 2016."?

Town of Fairplay Motion #5 by Trustee Just, seconded by Trustee Douglas, to approve adoption of Resolution No. 25, series of 2015, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF FAIRPLAY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2016 AND ENDING ON THE LAST DAY OF DECEMBER 2016." A roll call vote was taken: Dodge – yes, Lane – yes, Douglas – yes, Just – yes. Motion carried unanimously. (Trustee Stapp was absent.)

4. Should the Board Approve Adoption of Resolution No. 26, series of 2015, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2015 TO HELP DEFRAY THE COST OF GOVERNMENT FOR THE TOWN OF FAIRPLAY, COLORADO, FOR THE 2016 BUDGET YEAR."?

Town of Fairplay Motion #6 by Trustee Douglas, seconded by Trustee Just, to approve adoption of Resolution No. 26, series of 2015, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2015 TO HELP DEFRAY THE COST OF GOVERNMENT FOR THE TOWN OF FAIRPLAY, COLORADO, FOR THE 2016 BUDGET YEAR." A roll call vote was taken: Dodge – yes, Lane – yes, Douglas – yes, Just – yes. Motion carried unanimously. (Trustee Stapp was absent.)

5. Should the Board Approve Adoption of Resolution No. 27, series of 2015, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE TOWN OF FAIRPLAY, COLORADO FOR THE 2016 BUDGET YEAR."?

Town of Fairplay Motion #7 by Trustee Just, seconded by Trustee Dodge, to approve adoption of Resolution No. 27, series of 2015, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE TOWN OF FAIRPLAY, COLORADO FOR THE 2016 BUDGET YEAR." A roll call vote was taken: Dodge – yes, Lane – yes, Douglas – yes, Just – yes. Motion carried unanimously. (Trustee Stapp was absent.)

NEW BUSINESS – TOWN OF FAIRPLAY

- A. Should the Board Pass First Reading of Ordinance No. 3, 2015, entitled, "AN ORDINANCE ADOPTING THE TOWN OF FAIRPLAY UNIFIED DEVELOPMENT CODE BY REFERENCE AND REPEALING AND REENACTING CHAPTERS 16 AND 17 OF THE TOWN OF FAIRPLAY MUNICIPAL CODE."?

Town Administrator/ Clerk Darrah stated that this is the adopting ordinance for the new Unified Development Code. Because the UDC is being adopted by reference it requires two readings of the ordinance.

Town of Fairplay Motion #8 by Trustee Just, seconded by Trustee Douglas, to pass Ordinance No. 3, series of 2015, entitled, "AN ORDINANCE ADOPTING THE TOWN OF FAIRPLAY UNIFIED DEVELOPMENT CODE BY REFERENCE AND REPEALING AND REENACTING CHAPTERS 16 AND 17 OF THE TOWN OF FAIRPLAY MUNICIPAL CODE." on first reading and set for public hearing on January 4, 2016 and to direct staff to notice the public hearing in accordance with CRS 31-16-203. Motion carried unanimously. (Trustee Stapp was absent.)

B. Should the Board Approve Adoption of Resolution No. 28, series of 2015, entitled, "A RESOLUTION AUTHORIZING CERTIFICATION OF LIENS ON OUTSTANDING WATER BILLS."?

Town Treasurer Wittbrodt stated that this resolution authorizes the certification of delinquent water customers to the Park County Treasurer for inclusion on property tax assessment.

Town of Fairplay Motion #9 by Trustee Just, seconded by Trustee Douglas, to approve adoption of Resolution No. 28, series of 2015, entitled, "A RESOLUTION AUTHORIZING CERTIFICATION OF LIENS ON OUTSTANDING WATER BILLS." Motion carried unanimously. (Trustee Stapp was absent.)

C. Should the Board Approve Adoption of Resolution No. 29, series of 2015, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO DETERMINING THAT THE REGULAR MUNICIPAL ELECTION TO BE HELD ON APRIL 5, 2016 SHALL BE A MAIL BALLOT ELECTION."?

Town Administrator/ Clerk Darrah stated that this resolution would allow the April 2016 election to be conducted as a mail ballot election rather than a polling place election which has been the Town's practice since 2010.

Town of Fairplay Motion #10 by Trustee Just, seconded by Trustee Douglas, to approve adoption of Resolution No. 29, series of 2015, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO DETERMINING THAT THE REGULAR MUNICIPAL ELECTION TO BE HELD ON APRIL 5, 2016 SHALL BE A MAIL BALLOT ELECTION." Motion carried unanimously. (Trustee Stapp was absent.)

D. Should the Board Approve Adoption of Resolution No. 30, series of 2015, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO APPROVING AMENDMENTS TO THE PERSONNEL HANDBOOK FOR THE TOWN OF FAIRPLAY."?

Town Administrator/ Clerk Darrah stated that this resolution enacts the changes to the personnel policy as discussed at the Board's last budget work session and reflects changes to the PTO and social media policies.

Town of Fairplay Motion #11 by Trustee Just, seconded by Trustee Douglas, to approve adoption of Resolution No. 30, series 2015, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO APPROVING AMENDMENTS TO THE PERSONNEL HANDBOOK FOR THE TOWN OF FAIRPLAY." Motion carried unanimously. (Trustee Stapp was absent.)

E. Other new business

No other new business offered.

UNFINISHED BUSINESS

A. Other Discussion Items

No other discussion items offered.

MAYOR AND TRUSTEE REPORTS

Trustee Dodge stated that he was disappointed that he missed the Town's Christmas tree lighting and is anxious to see pictures.

Mayor Lane thanked the Town staff and Board for a great year and reminded the Board that they would be judging for the lighting contest on Friday, December 11th at 6:00 p.m.

STAFF AND COMMITTEE REPORTS

Town Administrator/ Clerk Darrah reminded everyone that the Town Christmas party is December 10th at 5:30 p.m.

Deputy Town Clerk Werner recognized all of the volunteer hours Duane Thompson has performed for the Town of Fairplay in 2015.

Town Planner Newman stated that he's glad the land use code revisions are nearly completed and he's looking forward to using the new UDC.

Town Attorney Phillips stated that he is honored to be part of the Town staff and also a business owner in Fairplay.

Town Administrator/ Clerk Darrah and Mayor Lane both recognized Greg Winkler, the Town's DOLA representative, for his support and financial assistance through DOLA.

ADJOURNMENT

Mayor Lane, noting that there being no further business before the Board, declared that the meeting be adjourned at 6:49 p.m.

Gabby Lane, Mayor

ATTEST:

Claudia Werner, Deputy Town Clerk